



Community Church

May 9, 2005

To Whom It May Concern:

I am pleased to write a letter of recommendation for the Ray Morgan Company. From the first day we met with their sales representative, Brock O'Harran, our experience with them has been nothing but positive.

The sales staff has always maintained a high level of integrity and professionalism. When we called and requested them to expedite a bid, they agreed and presented that bid to us 24 hours later. Their bid was comprehensive and competitive. They patiently answered our questions completely. We never felt pressured by them, nor did they disparage their competition.

They outfitted us with three Canon copier machines to meet the copying needs in our office. The training program was excellent. The trainers were patient, thorough and encouraging. They graciously held additional sessions for staff who needed further training in order to proficiently use one of the copiers.

The technicians, Eric Foey and Mark Loper, have always responded to service calls promptly. They are courteous and communicate well with our office manager. Even when a new part is required, they obtain the unit quickly and install it right away.

Based on our experience, we highly recommend the Ray Morgan Company and their staff to any firm with a need for copy machines.

Sincerely,

A handwritten signature in cursive script that reads "Carl J. Conk".

Carl J. Conk  
Executive Pastor