



Whitmore Union Elementary School

30611 Whitmore Road: P.O. Box 10: Whitmore, CA 96096 - 0010 Telephone 530.472.3243 Fax 530.472.1127

May 12, 2004

Paul Cavagnaro
Ray Morgan company
20240 Sky Park Drive
Redding, CA 96002

Dear Mr. Cavagnaro:

We are a small school, with a small staff, therefore, time is essentially and a copier is not a luxury, but a necessity.

Our Cannon copier has consistently produced excellent copy. Down time is almost non-existent. Whether we have requested supplies or technical support, your company has delivered promptly and courteously. Good service is a quality that is sometimes sacrificed in our busy world, we are so glad to know that your company has not forgotten that.

The working relationship Whitmore Elementary School has had with Ray Morgan Company has been excellent and we look forward to many more.

Sincerely,

Linda Barneby
Office Manager